

# NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

Director's Block, GPO Post Bag No.92, Mawdiangdiang, Shillong 793 018, Meghalaya.

Store & Procurement Section:

Tel/Fax: 0364-2538032

Email: [storeneigrihms@gmail.com](mailto:storeneigrihms@gmail.com)

Ref No: NEIGR/S&P/D-04/2021-22

Dated: 18/09/22

To,

M/s G.M. Traders,  
Iewduh, Stand Jeep,  
Shillong - 793002  
Mob: 9862043188

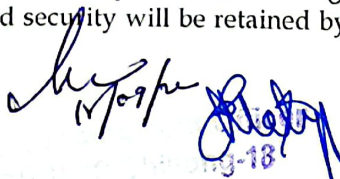
Sub: Provisional letter of Intent-Rate Contract Collection & Disposal of old/obsolete Plastic Jar, Old News paper, Needle Destroyer, Dressing Drum/ Sterilizer/ Trays, B.P Instruments, Disinfected Latex Gloves, Disinfected & Shredded Plastics, etc for a period of two years or till the finalization of next tender, whichever is later.

Ref: Our Open Tender No: NEIGR/S&P/OT-03/2022-23; Dated: 25/07/2022 and your offer in response to our tender.

Sir,

With reference to your bid and in accordance with the terms, conditions of the tender document and this letter of intent, the Institute is pleased to offer a contract for collection & Disposal of old/obsolete Plastic Jar, Old News paper, Needle Destroyer, Dressing Drum/ Sterilizer/ Trays, B.P Instruments, Disinfected Latex Gloves, Disinfected & Shredded Plastics, etc for a period of 2 years or till the finalization of next tender, whichever is later with effect from 15/09/2022 for the items listed at Annexure 'A'.

1. The Accepting officer reserves the right to inspect loading/unloading of the waste product and may take action if not found conforming to the terms & condition stipulated in the tender document.
2. The terms and conditions of the tender and the agreement executed will be binding on the vendor/contractor. This offer is being issued in accordance with the terms & conditions of NEIGRIHMS / Government of India and in the manner specified herein shall operate to create a specific contract between the vendor/contractor (with whom the contract referred to) on one part and NEIGRIHMS, Shillong, on the other part.
3. Transit insurance shall be borne by the vendor / supplier/contractor, inclusive of handling within the Institute's premises, till the completion of final disposal of the waste product.
4. Receipt of this offer may be acknowledged and a copy duly signed/stamped by the authorized signatory should be submitted as a token of finalization of the agreement.
5. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockiest, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
6. Bidder should be able to handle the waste products in accordance to the rules & norms of Municipal solid waste (Management & Handling ) Rules 2000, Bio medical waste (Management & Handling) Rules 1998, Hazardous waste (Management & Handling ) Rules 1989 laid down by the Meghalaya pollution control board .
7. Bidder have to collect the waste product from the premises of NEIGRIHMS, Mawdiangdiang, Shillong-793018 and disposal of the waste product will be the sole responsibility of the bidder/agency and the Institute will not be responsible in any situation arising thereof .
8. Collection and Disposal of the waste product should be as per norms laid down by the Meghalaya Pollution control Board.
9. The tenderers can see the lots at the concerned depots on all working days during office hours.
10. The Earnest money deposit (EMD) / Bid security will be retained by the Institute till the completion of the contracted period.





11. The bidder /agency should make payment to the Institute, in the form of DD / Banker's cheque in favor of Financial adviser, NEIGRIHMS, Shillong- 793018, of entire amount of cost of waste products allotted within a period of 7 (seven) days from the date of issue of order letter and the quantity allotted to them should be lifted within a period of 15 days from the date of issue of release order.
12. In the event of failure to complete the payment within the aforesaid period of 7 (seven) days, NEIGRIHMS shall have the option to extend the period of 7 (seven) days for making the payments provided, an interest of 18% per annum and storage charges at the rate of 10 paisa per bag or part of a bag per day, subject to minimum of 40 paisa per bag or part thereof are paid by the party.
13. It will be the responsibility of the tenderer to obtain necessary import/ stock evacuation / export permits etc. from the authorities concerned in case the stocks are to be moved to places outside the District/ State/Country.
14. Stocks be removed by the buyer within the period specified in the delivery order, with all the defects, if any and notwithstanding any error or misstatements of description, measurement, quantity, weight, enumeration or otherwise and without any objection on the part of the buyer and no claim shall lie against the Institute, for compensation nor shall any allowance be made on account of such faults, misstatements or errors although the same may be of considerable nature. NEIGRIHMS reserves the right to withdraw from the sale any lot/lots included in the tender prior to the acceptance of any offer for such lot/lots without assigning any reason.
15. The buyer will make his own arrangement for transport (including loading/ unloading) and will not be entitled to claim any facility or assistance for transport from the Institute.
16. The agency has to abide by all statutory rules and regulation of the Government of India/State and will be responsible for complying of all payment of minimum wages and other social security benefits (ESI/PF/Leave/Holiday, etc) as per manpower law, in force from time to time for the manpower engaged by the agency and deployed in the hospital.
17. The agency will be responsible for such conduct of the persons engaged by him in the hospital, which will be conducive for maintaining the harmonious atmosphere in the hospital and will be responsible for any act commission & omission of such persons.
18. Full payment i.e. the residual amount after adjusting the bid security should be obtained from the successful bidder before releasing the goods (In the last consignment of the contract period)
19. Within 15 days of acceptance of contract the bidder/agency shall undertake to sign the contract/agreement, failing which the EMD / bid security deposited may be forfeited and the bidder/agency may be removed from the list of vendors at the NEIGRIHMS, Shillong-793018
20. Settlement of disputes - Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.
21. All other terms & conditions are as per Tender Enquiry no: NEIGR/S&P/OT-03/2022-23; Dated: 25/07/2022

Yours faithfully,

Store & Procurement Officer  
For & on behalf of Director,  
NEIGRIHMS

*Encl: one A-4 sheet*

Copy forwarded for Information and necessary action please:

1. Indenting Officer and Inspection authority
2. Accounts Officer
3. Relevant file
4. Financial Adviser / Internal Auditor
5. Stores Section

*DDA's fresh supply of 1000 kg of  
the members of Endowment  
Board  
in Kona for supply*

*[Signature]*

*[Signature]* *[Signature]*



# ANNEXURE - 'A'

## M/s G.M. Traders

		G.M. Traders
		Per Unit
6	Empty Plastic Jar with cap (25 ltrs)	160.00
		G.M. Traders
		Per Unit
8	Empty Plastic Jar with cap (50 ltrs)	210.00
		G.M. Traders
		Per Kg
10	Old News Paper	30.00
		G.M. Traders
		Per Kg
12	Old Flowmeter	300.00
		G.M. Traders
		Per Kg
14	Old B.P. Instruments	110.00
		G.M. Traders
		Per Kg
17	Disinfected and Shredded Plastics	37.00

Store & Procurement Officer  
NEIGRIHMS Shillong-18

*[Signature]*

*[Signature]*

*[Signature]*